

### STEP 3: 3-YEAR RENEWAL

Every 3 years, European Fluency Specialists have to resubmit their finalized online logbook for review. You can upload the different activities throughout the different years but SENDING/ SUBMITTING your logbook needs to be done after a 3-year-period.

You need to document the following activities:

#### 1. Professional Activities

A minimum of 300 hours of clinical and/or academic work that were actively delivered (e.g., treating clients, supervising students, giving workshops, giving a Bachelor or Master course on fluency disorders, publishing articles):

- By uploading a screenshot of 300 hours of clinical activity
- **AND/OR** by using Appendix A: Verification of Clinical Activity Form RENEWAL
- **AND/OR** by using Appendix B: Academic Work Overview.

Clinical work can include prevention, assessment, intervention, clinical supervision/mentoring fluency trainees, referrals, consulting. The clinical work adheres to country-specific clinical guidelines, code of ethics and professional standards (see e.g., Royal College clinical guidelines).

Academic work can include lecturing courses on fluency disorders, supervising Ba/Ma-theses on fluency disorders, publications, presentations.

#### 2. Continued Professional Development

A minimum of 60 hours of continued professional development activities (see Appendix C: CPD Activities). These are activities that you have attended e.g., following courses, workshops, symposia, clinical supervision sessions. Examples of these activities are given in Appendix C. For each of these activities you must provide a) a summary and b) proof.

#### 3. Discussion Groups on fluency disorders

A minimum of 18 hours of discussion group activities (see Appendix D: Discussion Groups). This includes case discussions, article discussions, discussions on attended lectures, courses, journal clubs, SIGs, with a minimum of 2 people, preferably small groups, face to face or online.

The logbook submission deadline is September 1<sup>st</sup> of the year of renewal.

The European Fluency Specialists Board will notify applicants within a period of 2 months after application for certification.